The Art of Effective Feedback

Course Description:

This course focuses on developing the skills necessary to provide effective feedback in the workplace. Participants will learn about different types of feedback, how to prepare and deliver feedback constructively, and strategies for handling various responses. The course emphasizes the importance of ongoing communication and support to foster a positive feedback culture within the organization.

Course Objectives:

After completing this training workshop, you will have the tools and a deep understanding of how to:

- Identify and distinguish between different types of feedback.
- Prepare effectively before giving feedback.
- Use Personality Styles to deliver feedback constructively.
- Handle defensive reactions and collaborate on solutions.
- Provide ongoing support and encourage two-way communication.
- Apply feedback techniques in real-world scenarios.

Learn the Types of Feedback:

- Positive feedback
- Constructive feedback
- Corrective feedback

Preparing to Give Feedback:

- Gathering facts and examples
- Choosing the right time and place
- Considering the recipient's perspective